



MINUTES OF A MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 31st JANUARY 2013

PRESENT: Councillor M Gant (Chair), Councillors J Garner, M Clarke,
M Couchman and K Gant

Officers John Wheatley (Executive Director Corporate Services),
Jane Hackett (Solicitor to the Council and Monitoring
Officer) and Angela Struthers (Head of Internal Audit
Services)

Visitors James Cook (Grant Thornton)
Joan Barnett (Grant Thornton)

38 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P Seekings and M Thurgood.

39 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 25 October 2013 were approved and signed as a correct record.

(Moved by Councillor M Gant and seconded by Councillor J Garner)

40 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

41 ANNOUNCEMENT BY THE CHAIR

The Chair moved that the order of the agenda be changed to bring the reports of the Solicitor of the Council and Monitoring Officer to the beginning.

This was carried.

42 STANDARDS ALLEGATION COMPLAINT

The Report of the Solicitor to the Council and Monitoring Officer advising Members on the number of complaints received in relation to alleged breaches of the Code of Conduct since local arrangements were put in place to deal with Standards allegations in terms on the Localism Act 2011 in June 2012 was considered.

RESOLVED: That following discussion the findings of the contents of the report be received.

43 REGULATION OF INVESTIGATORY POWERS ACT 2000

The Report of the Solicitor to the Council and Monitoring Officer was considered.

RESOLVED: That the quarterly RIPA monitoring report be endorsed.

44 EXTERNAL AUDITOR'S REPORT ON CERTIFICATION WORK IN 2011/12

The Report of the External Auditor was considered following the amendment of the housing and council tax benefit scheme fee 2011/12 from £26,496 to £26,353 on page 7 of the report and the subsequent amendment to the total fee 2011/12 from £35,041 to £34,898 on page 8.

RESOLVED: The report be received.

45 GRANT THORNTON FEE LETTER FOR THE AUDIT AND GOVERNANCE COMMITTEE

The Report of the External Auditor was considered

RESOLVED: That the report was received.

46 INTERNAL AUDIT QUARTERLY REPORT

The Report of the Head of Internal Audit Services reporting on the outcome of Internal Audit's review of the internal control, risk management and governance framework in the 3rd quarter of 2012/13 and providing Members with assurance of the ongoing effective operation of the internal audit function and enabling any particularly significant issues to be brought to the Committee's attention was considered.

RESOLVED: The Committee considered the quarterly report.

47 PUBLIC SECTOR INTERNAL AUDIT STANDARDS

The Report of the Head of Internal Services informing members of the new Public Sector Internal Audit Standards that will be effective from 1 April 2013 was considered.

RESOLVED: That the Committee supports Internal Audit's commitment to and compliance with the Public Sector Internal Audit Standards.

Chair